

## Enfield Eyecare Associates, L.L.P.

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Thank you for returning to Enfield Eyecare for your upcoming visit; we look forward to caring for you soon! In order to make your visit as smooth and safe as possible please be sure to follow the guidelines below:

- **Reschedule your appointment if you, a family member, or anyone you have come in contact with during the past two weeks has suspected symptoms of COVID-19.**
  - Adult symptoms may include dry cough, shortness of breath, or a combination of at least two of the following symptoms – fever >100.4, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell.
  - Child symptoms may include fever, cough, blocked nose, muscle pain, runny nose, vomiting, diarrhea, abdominal pain, or “COVID toes” (itchy red bumps on the toes and sometimes fingers).
- All visits to the office (exams, frame selection, frame repair/adjustments, etc.) will require an appointment.
- Currently, appointments will be scheduled to allow only one patient per doctor in the office at a time.
- **Patients must come alone to their appointments.** If necessary, only one parent/caregiver per patient will be allowed.
- **Masks are required to be worn covering mouth and nose** per CT Executive Order.
- Due to time constraints, **please complete a Medical History Form prior to your appointment. In addition, please review and if possible, print out and sign the form titled Financial Disclaimer Form and bring it with you.** If you are not able to print the form, we will have them in the office to sign. These two forms can be found on our website [enfieldeyecare.com](http://enfieldeyecare.com). Be sure to click on the link for online forms. (If you are having difficulties please contact the office.)
- Please arrive to your appointment on time. If you are early, please wait in your car and enter the office at your scheduled appointment time. If you are running late, please contact the office as we may need to reschedule your appointment.
- **When entering the office please wait at our screening station just inside the doorway.** A staff member will meet you there, take your temperature with a non-contact thermometer, provide hand sanitizer, and ask you to read and answer a series of COVID-19 questions adapted from the Centers for Disease Control and Infection (CDC). Staff members will be similarly screened daily.
- We will disinfect all patient contact areas, examination and diagnostic equipment, and optical eyewear before and after each visit.
- If you are viewing frames in our optical area, we ask that any frame you touch is left off the display so that our staff can sanitize it before replacing back on the display. Please note you may preview our frame selection on our website.
- To make our patient process flow as efficiently as possible, we will be using our OPTOS retinal scanner on most patients. Due to COVID-19, we have decided to temporarily waive the healthy screening fee as a courtesy. Please note there may still be a fee for this retinal photograph if there is a medical condition.